

# **BARTLETT PUBLIC LIBRARY DISTRICT**

## **BOARD OF TRUSTEES AGENDA**

**October 15, 2018 7:00 p.m.**

**Location: Meeting Room, Bartlett Public Library District  
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

### CALL TO ORDER

ROLL CALL: Sanger, Shipman, Sias, DeSmidt, Byron, Hopkins, Bucaro, and Barry.

### TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

### CONSENT AGENDA

1. Items to be included in Consent Agenda
  - a. Minutes from the September 17, 2018 Board Meeting
  - b. Minutes from the September 24, 2018 Public Hearing
  - c. Approval of Bill List: October 15, 2018
  - d. Approval of Transfer of Funds: October 15, 2018
  - e. Review of Financial Report: September 30, 2018
  - f. Designation of Two Trustees for Monthly Bill Approval (Hopkins, DeSmidt)
  - g. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

### CORRESPONDENCE:

1. Thank You Letter Bartlett Historical Society

### COMMITTEE REPORTS:

1. Building Committee (No Report)
2. Policy Committee
3. Finance Committee

### STUDENT TRUSTEE ADVISORY REPORT:

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

### REGULAR AGENDA

### ACTION ITEMS:

1. Acceptance of Annual Audit and Management Letter
2. Notice of Availability of Audit
3. Tax Levy Ordinance 2018-5

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at [adacoordinator@bartlettlibrary.org](mailto:adacoordinator@bartlettlibrary.org), (630) 837-2855, or in writing, not less than five working days prior to the meeting.*

4. Certification of Authenticity Tax Levy Ordinance
5. Truth in Taxation Certification of Compliance
6. Approval of Statement of Cash Receipts and Disbursements (Annual Treasurer's Report)
7. 2019 Holiday and Closing Calendar
8. 2019 Board Meeting Calendar
9. Social Media Policy
10. Staff Use Social Media Policy

DISCUSSION ITEMS:

1. Coffee/Lemonade with the Trustees
2. Taxing Increment Finance Meeting Update
3. Library District Trustee Election
4. Foundation Update
5. Friends Update

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EXECUTIVE SESSION: (as permitted by 5 ILCSA Section 2(c)1)--The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.

ADJOURNMENT:

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