

BARTLETT PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

September 16, 2019 7:00 p.m.

**Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Olsen, Deyne, DeSmidt, Sias, Hopkins, Bucaro, and Barry.

PLEDGE OF ALLEGIANCE:

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Approval of Bill List: September 16, 2019
 - b. Approval of Transfer of Funds: September 16, 2019
 - c. Minutes from the August 19, 2019 Board Meeting
 - d. Designation of Two Trustees for Monthly Bill Approval (Hopkins, Deyne)
 - e. Director's Report (Informational Only)
 - f. Revised Travel Reimbursement (See Directors Report)
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

CORRESPONDENCE: Memo's from Library Attorney:
New Annexation Requirements for Public Library Districts/Memo
Chronology for Annual Financial Ordinances 2019-2020 Fiscal Year
B & A Ordinance Reminder
Thank You Card from Mrs. Ann Zwolski

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

REPORTS, QUESTIONS AND ANSWERS: Director Nance

ACTION ITEMS:

1. Confirmation on Committee of the Whole Meeting Date (Audit Review) Monday, October 21, 2019 at 6:30 p.m. (Roll Call Vote)
2. Resolution to Determine Funds for the 2019-2020 FY (Roll Call Vote)

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

3. Approval of Snow Plow Contract (Roll Call Vote)
4. Student Trustee Interviews and Selection (Roll Call Vote)
5. Purchasing Policy
6. Omnia Partnerships Resolution

DISCUSSION ITEMS:

1. Omnia Partnerships
2. Facility Update
3. Review of August 31, 2019 Financial Report
4. Confirmation on Budget and Appropriation Hearing (Monday, September 23, 2019 at 7 p.m.)
5. Draft of Budget and Appropriation Ordinance 2019-3
6. Draft of Tax Levy Ordinance 2019-4
7. Draft of Certification Policy
8. Draft of Certification of Authenticity
9. Cash Receipts and Disbursements for the 2018-2019 FY (Information Sheet Only)
10. IMRF Posting Employee Compensation
11. 2020 Library Calendar Closing Dates Draft
12. 2020 Library Board Meeting Dates Draft
13. Library Board Self-Evaluation

DIRECTOR'S REPORT (INFORMATIONAL ONLY)

1. Friends Update
2. Foundation Update
3. Coffee/Lemonade with the Trustees
4. Bartlett Heritage Days
5. FOIA and OMA Training
6. Chamber Steak Fry Night (Thursday, September 19, 2019)
7. Upcoming Meetings and Events

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EXECUTIVE SESSION: (as permitted by 5 ILCS Section 2(c)1)--The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body and as (as permitted by section 2(c)21 and of the Illinois Open Meetings Act)—Six month Review of Executive Session Minutes.

ADJOURNMENT:

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